**JOB DESCRIPTION**

**Job Title:** Youth Worker

**Purpose of Job:** To support the youth work at St Luke’s as we reach out to young people as part of our pMAP (Parish Mission Action Plan) within the Winchester Diocese.

**Responsible to:** Family Minister (or Vicar if no Family Minister appointed)

**Supervisory responsibility:** Overall responsibility for Tuesday Youth Church and connecting young people through online ministry and at services worship on Sundays every 6 weeks. Pastoral oversight of 11-18 year olds.

**Accountability:**

**Internal:** PCC, Vicar, Church wardens, Family Minister, congregation, young people registered at St Luke’s and their families, St Luke’s staff and volunteers, church members, Finance committee,

**External**: Winchester Diocese (including safeguarding, confidentiality, GDPR, data protection requirements) Parish Community, local schools, external organisations connected with day or residential trips.

**Operational:** Objectives to be achieved

* Lead and develop Tuesday Youth Church (TYC) - sessions weekly during term time 5.30pm- 7.15pm.
* Manage online youth ministry - St Luke’s youth webpages, Facebook page or similar to connect safely digitally and to advertise youth ministry with the wider community.
* Integrate TYC into Sunday worship every 6 weeks.
* Develop an evening youth led service 4 times a year- possibly joining with other churches in the local area.
* Maintain a healthy personal spiritual life
* Maintain and prepare risk assessments for youth activities.
* Have knowledge, training and be compliant with all safeguarding regulations.

**Budgetary:**

* All agreed expenses for carrying out the role would be reimbursed.
* Set, agree and work within the youth budget of St Luke’s Church, Sway.

**Hours:** 6 hours a week including Tuesday evenings 5.30 - 7.15pm during term time. Hours to be as flexible as possible around events and services and meeting with the wider team at St Luke’s regularly.

**Main Duties**

* Take direction from the line manager.
* Lead TYC: Prepare the TYC teaching programme, organise appropriate teaching within activities, organise volunteers, the rota and attend TYC
* Organise one social every term for TYC.
* Manage digital online Christian connection
* Lead a monthly meeting for prayer and planning for youth team volunteers at St Luke’s.

* Be pastoral point of contact for TYC and link to the wider St Luke’s pastoral team with any issues of concern.
* Prayer: Link in with the prayer life of the church by scheduling time weekly at corporate prayer either online or meeting onsite.
* Attendance at the Informal service every 6 weeks and have an input in the leadership for the dedicated young people’s part of the service: by leading or speaking or enabling young people to be actively involved in leading and speaking.
* Encourage and organise young people to serve at Informal service- drama, music, sound desk, welcome, etc. every 6 weeks.
* Organise and be available to accompany/lead an annual residential weekend away.
* Work with the Family Minister to enable a summer holiday club for under 11’s and work with youth volunteers in training and supporting them.

**Salary:** £23,000 - £25,000 pro rata 6 hours

**Day Off:**  Employee nominates one day per week of rest. The hours will currently need to include Tuesday evenings and nominated Sundays as well as other times of preparation. Hours to be agreed before the start of the contract.

**Support:** Option to attendDiocesan events and training to support the development of youth work. Option to arrange for a spiritual director or mentor.

**Genuine Occupational Requirement:** There is a genuine occupational requirement for the successful applicant to be a committed Christian. It will be necessary to work on some Sundays, some Saturdays for special events and Tuesday evenings for youth Church. There will be some requirement to work on those public holidays that are also major Christian feasts by arrangement.

Please see the DRAFT **Statement of the Main Terms and Conditions of Employment** for further information.

August 2020